Monroe County, Michigan

## FINANCIAL STATEMENTS For The Year Ended June 30, 2008

#### **TOWNSHIP OFFICIALS**

#### TOWNSHIP BOARD

William D. Frey Jolene Upchurch Cindy Baum Denise Gordy Tad J. Cousino

#### TABLE OF CONTENTS

	Page No
Independent Auditor's Report	1
Management's Discussion and Analysis	2-4
Basic Financial Statements:	
Government -Wide Statement of Net Assets	5
Government-Wide Statement of Activities	6
Governmental Fund Balance Sheet	7
Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balance	8
Proprietary Fund Statement of Net Assets	9
Proprietary Fund Statement of Revenues, Expenses and Changes in Net Assets	10
Proprietary Fund Statement of Cash Flows	11
Fiduciary Statement of Net Assets	12
Fiduciary Statement of Changes in Plan Net Assets	13
Notes to the Financial Statements	14-25
Required Supplementary Information	
Budgetary Comparison Schedule - General Fund	26
Budgetary Comparison Schedule - Law Enforcement Fund	27
Budgetary Comparison Schedule - Public and Private Improvement Fund	28
Additional Information	
Combining Balance Sheet - Nonmajor Governmental Funds	29
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance - Nonmajor Governmental Funds	30



## McGuire & McDole

Certified Public Accountants

L. Donavon McGuire, CPA Mark McDole, CPA 6588 Secor Road Lambertville, MI 48144 Tel 734-854-5044 Fax 734-854-2540

#### INDEPENDENT AUDITOR'S REPORT

Township Board of Erie Township 2060 Manhattan Erie, MI 48133

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Township of Erie, Michigan as of and for the year ended June 30, 2008, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Erie Township, Michigan as of June 30, 2008, and the respective changes in financial position, and cash flows where applicable, thereof for the year then ended in conformity with generally accepted accounting principles in the United States of America.

The management's discussion and analysis on pages 2 through 4 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consist principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion in it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Erie's basic financial statements. The required supplementary budgetary comparisons, and additional combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The required supplementary budgetary comparisons and combining nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

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McGuire & McDole Certified Public Accountants

October 6, 2008

#### Erie Township

## Management's Discussion and Analysis June 30, 2008

#### **Using this Annual Report**

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Township as a whole and present a longer-term view of the Township's finances. Fund financial statements tell how these services were financed in the short-term, as well as what remains for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide financial statements.

#### The Township as a Whole

The Township's combined net assets decreased 4% from a year ago – decreasing from 9,078.5 thousand to 8701.1 thousand. As we look at the governmental activities separately from the business-type activities, we can see the governmental activities experienced a decrease, of approximately \$235.5 thousand during the year (5% decrease). The business-type activities experienced a \$141.8 thousand decrease in net assets, primarily due an overall operating loss. In a condensed format, the table below shows a comparison (in thousands of dollars) of the net assets as of the current date to the prior year:

		ernmental ctivities		ess-Type ivities	Total			
	2008	2007	2008	2007	2008	2007		
Current Assets	\$ 2,413.6	\$ 2,747.4	\$ 2,128.4	\$ 2,410.1	\$ 4,542.1	\$ 5,157.5		
Noncurrent Assets	3,328.5	3,431.1	5,126.3	5,302.6	8,454.8	8,733.7		
Total Assets	5,742.1	6,178.5	7,254.8	7,712.7	12,996.9	13,891.2		
Long-Term Debt Outstanding	955.2	1,140.2	2,710.0	3,030.0	3,665.2	4,170.2		
Other Liabilities	252.1	267.9	378.5	374.6	630.6	642.5		
Total Liabilities	1,207.3	1,408.1	3,088.5	3,404.6	4,295.8	4,812.7		
Net Assets Invested in Capital Assets- Net of Debt Restricted Unrestricted (Deficit)	3,103.8	3,024.2	2,096.3	1,962.6	5,200.1	4,986.8		
	21.9	12.4	83.3	77.2	105.2	89.5		
	1,409.1	1,733.8	1,986.7	2,268.3	3,395.8	4,002.1		
Total Net Assets	\$ 4,534.8	\$ 4,770.3	\$ 4,166.3	\$ 4,308.1	\$ 8,701.1	\$ 9,078.5		

Unrestricted net assets--the part of net assets that can be used to finance day to day operations, decreased by \$245,700 for the governmental activities. This represents a decrease of approximately 18%. The current level of unrestricted net assets for our governmental activities stands at \$1,409,100, or about 73% of expenditures.

#### Management's Discussion and Analysis June 30, 2008

The following table shows the changes of the net assets (in thousands of dollars) as of the current date to the prior year:

	Governmental Activities			Busine Acti	ss-7 ivitie	• •	Total			
	 2008		2007	 2008		2007		2008		2007
Program Revenues										
Charges for Services	\$ 50.3	\$	45.2	\$ 77.2	\$	102.0	\$	127.5	\$	147.2
Operating Grants and										
Contributions	1.3		0.7	-		-		1.3		0.7
Capital Grants and										
Contributions	-		-	56.4		-		56.4		-
General Revenues										
Property Taxes	400.9		379.2	-		-		400.9		379.2
State-Shared Revenues	333.4		330.0	-		-		333.4		330.0
Franchise Fees and Permits	672.0		775.3	-		-		672.0		775.3
Unrestricted Investment										
Earnings	100.6		107.2	113.8		137.3		214.5		244.6
Transfers and Other										
Revenue	 141.1		157.3	 				141.1		157.3
	 1,699.6		1,795.0	247.4		239.3		1,947.0		2,034.4
Program Expenses										
General Government	507.1		507.5	-		-		507.1		507.5
Public Safety	823.8		815.1	-		-		823.8		815.1
Highways and Streets	498.0		127.2	-		-		498.0		127.2
Recreation and Culture	61.3		58.3	-		-		61.3		58.3
Interest on Long-Term										
Debt	44.9		67.6	-		-		44.9		67.6
Water and Sewer	 			 389.3		915.8		389.3		915.8
Total Expenses	1,935.2		1,575.8	 389.3		915.8		2,324.4		2,491.6
Change in Net Assets	\$ (235.6)	\$	219.2	\$ (141.8)	\$	(676.5)	\$	(377.4)	\$	(457.3)

The Township's net assets continue to remain healthy. Total revenues decreased due to fees and permits while total expenses also decreased by 7%. As a result, net assets decreased by \$377,400, compared to a prior year decrease of \$457,300.

#### **Governmental Activities**

The Township's total governmental revenues decreased by approximately \$95,000, primarily due to the decrease of franchise fees and permits.

Expenses increased by \$360,000 during the year. This was primarily due to the increase in highways and streets.

#### **Business-Type Activities**

The Township's business-type activities consist of the Water and Sewer Fund. Water is provided through the South County Water System The Township's water activity accounts for local line extensions and connection fees. We provide sewage treatment to approximately five entities through the Bedford Township sewage treatment plant.

#### Management's Discussion and Analysis June 30, 2008

#### The Township's Funds

Our analysis of the Township's major funds begins on page 7, following the entity wide financial statements. The fund financial statements provide detail information about the most significant funds, not the Township as a whole. The Township Board creates funds to help manage money for specific purposes as well as to show accountability for certain activities, such as special property tax millages. The Township's major funds for 2007-08 include the General Fund, the Law Enforcement Fund, and the Public and Private Improvement Fund.

The General Fund pays for most of the Township's governmental services and fire protection operations, which incurred expenses of approximately \$195,000 in 2007-08. Fire equipment purchases and related debt are funded through a special millage recorded in the Fire Equipment Fund. Police services are also funded by a special millage recorded in the Law Enforcement Fund.

#### General Fund Budgetary Highlights

During the fiscal period 2007-08, the Township Board amended the budget to reflect changes which took place during the year. The most significant changes in revenue was a \$147,000 increase in transfers. Additionally there were a few minor changes.

The expenditure budget reflects total expenditures of \$266,350 less than anticipated. All departments except one were within budget allocation.

#### Capital Asset and Debt Administration

At June 30, 2008, the Township had \$8,455,000 invested in a broad range of capital assets, including buildings, police and fire equipment, and water and sewer lines. In addition, the Township has invested significantly in roads within the Township even though these infrastructure assets are the property of the Monroe County Road Commission (along with the responsibility to maintain them).

#### Economic Factors and Next Year's Budgets and Rates

The overall economy will most likely result in a small decrease in state revenue sharing, however, the Township's taxable value will increase approximately 3%, resulting in revenues and expenditures similar to last year.

Despite the decline in the housing market, the Township's taxable value for the 2007-08 fiscal year has a six percent increase over last year.

#### Contacting the Township's Management

This financial report is intended to provide our citizens, taxpayers, customers and investors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the clerk's office.

### GOVERNMENT WIDE STATEMENT OF NET ASSETS JUNE 30, 2008

	Primary Government					
	Go	vernmental	Bus	siness - Type		
		Activities		Activities		Total
Assets						
Cash and Cash Equivalents	\$	2,219,651	\$	742,715	\$	2,962,366
Receivables (Net of Allowance for Uncollectibles):						
Accounts		-		20,275		20,275
Assessments		1,050		1,262,760		1,263,810
Tap-Ins		-		48,779		48,779
Loans		57,019		-		57,019
Due From State of Michigan		107,574		-		107,574
Internal Balances		(1,745)		1,745		-
Prepaid Expenses		10,253				10,253
Restricted Cash With Fiscal Agent		19,818		52,172		71,990
		2,413,620		2,128,446		4,542,066
Capital Assets:						
Land		124,685		-		124,685
Infrastructure		-		-		-
Buildings and System		1,986,966		6,398,247		8,385,213
Improvements Other than Buildings		189,254		-		189,254
Machinery and Equipment		2,378,461		-		2,378,461
Less Accumulated Depreciation		(1,900,634)		(1,271,931)		(3,172,565)
Total Capital Assets (Net of Accumulated Depreciation)		2,778,732		5,126,316		7,905,048
				_		
Total Assets		5,192,352		7,254,762		12,447,114
Liabilities						
Accounts Payable		14,725		18,433		33,158
Accrued Wages		16,024		-		16,024
Accrued Vacation		12,838		-		12,838
Accrued Payroll Taxes		1,753		-		1,753
Accrued Interest Payable		21,800		40,039		61,839
Noncurrent Liabilities:						
Due Within One Year		184,949		320,000		504,949
Due in More Than One Year		955,249		2,710,000		3,665,249
Total Liabilities		1,207,338		3,088,472		4,295,810
Net Assets						
Invested in Capital Assets Net of Related Debt		2,554,029		2,096,316		4,650,345
Restricted for:						•
Veteran's Memorial		3,019		-		3,019
Metro Fees		18,863				18,863
Repair and Maintenance		-		83,274		83,274
Unrestricted		1,958,860		1,986,700		3,945,560
Total Net Assets	\$	4,534,771	\$	4,166,290	\$	8,701,061

#### GOVERNMENT WIDE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2008

		,	Program Revenu	ies		(Expense) Revenue hanges in Net Asse	
		Operating Capital		I	nt .		
	etions/Programs Expenses		Grants and	Grants and	Governmental	Business-Type	
Functions/Programs			Contributions	Contributions	Activities	Activities	Total
Primary Government							
Governmental Activities:							
General Government	\$ 507,064	\$ 50,279	\$ -	\$ -	\$ (456,785)	\$ -	\$ (456,785)
Public Safety	823,822	-	1,288	-	(822,534)	-	(822,534)
Highways and Streets	498,036	-	-	-	(498,036)	-	(498,036)
Culture and Recreation	61,349	-	-	-	(61,349)	-	(61,349)
Interest on Long-Term Debt	44,887				(44,887)		(44,887)
Total Governmental Activities	1,935,158	50,279	1,288	-	(1,883,591)	-	(1,883,591)
Business-Type Activities:							
Water and Sewer	389,279	77,231		56,400		(255,648)	(255,648)
Total Primary Government	\$ 2,324,437	\$ 127,510	\$ 1,288	\$ 56,400	(1,883,591)	(255,648)	(2,139,239)
	General Reven	ues:					
	Property Tax	es			400,892	-	400,892
	State Shared	Revenues			333,442	-	333,442
	Franchise Fe	es and Permits			671,959	-	671,959
	Unresricted In	nvestment Earni	ngs		100,639	113,817	214,456
	Miscellaneou	S			141,087	-	141,087
	Transfers						
	Total Gener	al Revenues an	d Transfers		1,648,019	113,817	1,761,836
	Change in	Net Assets			(235,572)	(141,831)	(377,403)
	Net Assets - Be	eginning			4,770,343	4,308,121	9,078,464
	Net Assets - En	nding			\$ 4,534,771	\$ 4,166,290	\$ 8,701,061

#### BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2008

Assets		General	<u>Er</u>	Law nforcement		Public and Private mprovement	Gov	Other vernmental Funds	Go	Total overnmental Funds
Cash and Cash Equivalents Assessments Receivable Loans Receivable Prepaid Expenses Due From State of Michigan	\$	245,182 - - 10,253 107,574	\$	89,233 - - - -	\$	1,675,761 1,050 57,019	\$	209,475 - - - -	\$	2,219,651 1,050 57,019 10,253 107,574
Due From Other Funds Restricted Cash With Fiscal Agent		41,682		<u>-</u>		- 19,818	_	1,751 		43,433 19,818
Total Assets	\$	404,691	\$	89,233	\$	1,753,648	\$	211,226	\$	2,458,798
Liabilities and Fund Balances										
Liabilities: Accounts Payable Accrued Wages Accrued Payroll Taxes Due to Other Funds Deferred Revenue Total Liabilities  Fund Balances: Reserved for: Veteran's Memorial Metro Fees	\$	3,947 7,854 1,753 1,751 - 15,305	\$	6,671 8,170 - 41,669 - 56,510	\$	2,413 - - 1,758 58,069 62,240	\$	1,694 - - - - 1,694	\$	14,725 16,024 1,753 45,178 58,069 135,749 3,019 18,863
Unreserved, reported in: General Fund Special Revenue Funds Total Fund Balances	_	367,504 - 389,386		32,723 32,723	_	1,691,408 1,691,408	_	209,532 209,532		367,504 1,933,663 2,323,049
Total Liabilities and Fund Balances  Amounts reported for go different because:	<u>\$</u> overnme	404,691 ntal activities	\$ s in the	89,233	\$ of net	1,753,648 assets are	\$	211,226		
Capital assets used i resources and, there	efore, are	not reporte	ed in the	e funds.						3,328,489
Other long-term asse expenditures and, the	erefore,	are deferred	d in the	funds.						58,069
Long-term liabilities, in the current period						ayable				(1,174,836)

\$ 4,534,771

See Accompanying Notes to the Financial Statements.

Net Assets of Governmental Activities

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

		General	E	Law nforcement	ı	Public and Private Improvement	Go	Other vernmental Funds	Go	Totals vernmental Funds
Revenues:		_						_		
Taxes and Penalties	\$	112,235	\$	128,457	\$	-	\$	160,200	\$	400,892
Licenses and Permits		229,414		5,032		403,792		33,721		671,959
State Grants		333,442		-		-		-		333,442
Federal Grants		-		1,288		-		-		1,288
Charges for Services		50,279		-		-		-		50,279
Fines and Forfeits		1,103		73,433		-		-		74,536
Interest		16,746		1,358		76,810		5,725		100,639
Other		50,060		9,231		9,756		3,634		72,681
Total Revenues		793,279		218,799		490,358		203,280		1,705,716
Expenditures:										
Current:										
General Government		465,696		-		196		-		465,892
Public Safety		194,881		405,564		-		73,900		674,345
Highways and Streets		50,405		-		447,631		-		498,036
Recreational and Cultural		156,463		-		-		-		156,463
Debt Service:										
Principal		-		-		70,426		98,822		169,248
Interest and Fiscal Charges		-		-		33,363		17,483		50,846
Total Expenditures		867,445		405,564		551,616		190,205		2,014,830
Excess of Revenue Over (Under)										
Expenditures		(74,166)		(186,765)		(61,258)		13,075		(309,114)
Experiantiles		(74,100)		(100,700)	_	(01,230)		10,070		(303,114)
Other Financing Sources (Uses):										
Operating Transfers In		257,000		220,609		_		25,000		502,609
Operating Transfers Out		201,000				(502,609)		20,000		(502,609)
Total Other Financing Sources (Uses)		257,000		220,609		(502,609)		25,000		-
Excess of Revenue & Other Financi	na									
Sources Over Expenditures & Other										
Financing Uses		182,834		33,844		(563,867)		38,075		(309,114)
I mancing oses		102,034		33,044		(303,007)		30,073		(509,114)
Fund Balance - Beginning		206,552		(1,121)		2,255,275		171,457		
Fund Balance - Ending	\$	389,386	\$	32,723	\$	1,691,408	\$	209,532		
Amounts reported for governmental activities in	tne sta	atement of activi	nies ar	e different beca	use:					
-Governmental funds report capital outlays as ex	kpendi	itures; in the sta	atemen	t of activities the	e cos	t of those assets	is alloc	cated		
over their estimated useful lives and reported as depreciation in the current period.	depre	eciation expense	e. This	is the amount b	by wh	nich capital outlay	s exce	eded		(102,589)
Special assessment and similar revenues in the	ctata	mont of activitio	c that	do not provido a	urror	at financial recour	ooc or	a not		,
-Special assessment and similar revenues in the reported as revenues in the funds.	state	ment of activitie	s mai o	do not provide d	urrer	it iinanciai resour	ces an	e not		(6,129)
-Repayment of bond principal is an expenditure in the governmental funds, but not in the statement of activities (where it							400 474			
reduces long-term debt)										180,474
-Some expenses reported in the statement of ac	tivities	s do not require	the use	e of current fina	ncial	resources and. th	nerefor	e,		
are not reported as expenditures in governmenta		-	- 45		,			•		1,786
Change in Net Assets of Governmen	ntal /	Activities							\$	(235,572)
										<u> </u>

# STATEMENT OF NET ASSETS PROPRIETARY FUND STATEMENT OF NET ASSETS JUNE 30, 2008

	Water and Sewer				
Assets	Current Year	Prior Year			
Current Assets:					
Cash and Cash Equivalents	\$ 742,715	\$ 793,055			
Due From Other Funds	1,745	3,488			
Current Portion - Tap-Ins Receivable	17,558	8,222			
Current Portion - Assessments Receivable	159,796	163,600			
Accounts Receivable	20,275	18,896			
Total Current Assets	942,089	987,261			
Noncurrent Assets:					
Restricted Cash	52,172	55,861			
Long-Term Portion of Tap-Ins Receivable	31,221	58,115			
Long-Term Portion of Assessments Receivable	1,102,964	1,308,856			
Capital Assets	6,398,247	6,392,830			
Less Accumulated Depreciation	(1,271,931)	(1,090,207)			
Total Noncurrent Assets	6,312,673	6,725,455			
Total Assets	7,254,762	7,712,716			
Liabilities					
Current Liabilities:					
Accounts Payable	18,433	17,178			
Accrued Interest Payable	40,039	47,417			
Current Portion of Noncurrent Liabilities	320,000	310,000			
	378,472	374,595			
Non-current Liabilities:					
Bonds Payable	2,710,000	3,030,000			
Total Liabilities	3,088,472	3,404,595			
Net Assets:					
Invested in Capital Assets, Net of Related Debt	2,096,316	1,962,623			
Restricted For Repair and Maintenance	83,274	77,158			
Unrestricted	1,986,700	2,268,340			
Total Net Assets	\$ 4,166,290	\$ 4,308,121			

## PROPRIETARY FUND STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FOR THE YEAR ENDED JUNE 30, 2008

	Water and Sewer					
	Current Year	Prior Year				
Operating Revenue: Charges for Service - Sewers Tap Fees Other Revenue	\$ 67,809 9,422	\$ 73,940 28,050				
Total Operating Revenue	77,231	101,990				
Operating Expenses: Depreciation Sewer Usage Other	181,724 61,154 	181,724 67,295 497,394				
Total Operating Expenses	242,878	746,413				
Operating Income (Loss)	(165,647)	(644,423)				
Non-Operating Revenue (Expenses): Assessment Revenue Interest Income Interest Expense  Total Non-Operating Revenue (Expenses)	56,400 113,817 (146,401) 23,816	137,343 (169,392) (32,049)				
Change in Net Assets	(141,831)	(676,472)				
Total Net Assets - Beginning	4,308,121	4,984,593				
Total Net Assets - Ending	\$ 4,166,290	\$ 4,308,121				

## **ERIE TOWNSHIP**PROPRIETARY FUND STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2008

	Water and Sewer					
	<u></u>	urrant Vaar		_	Prior Year	
CASH FLOWS FROM OPERATING ACTIVITIES:		urrent Year			TIOI TEAI	
Receipts from customers and users	\$	90,282		\$	101,774	
Payments to suppliers		(62,407)			(67,586)	
Net Cash Provided by Operating Activities		27,875			34,188	
CASH FLOWS FROM CAPITAL AND						
RELATED FINANCING ACTIVITIES:		200 000			005 450	
Assessment Collections Proceeds from Bonds		266,096			235,158	
Principal Paid on Bonds		(310,000)			(295,000)	
Interest Paid on Debt		(146,401)			(169,392)	
Purchase of Fixed Assets		(5,416)			(732,655)	
Net Cash Provided (Used) by Capital and		(0,410)			(102,000)	
Related Financing Activities		(195,721)			(961,889)	
CASH FLOWS FROM INVESTING ACTIVITIES:						
(Purchase) Sale of Investments		_			_	
Interest Revenue		113,817			137,343	
Net Cash Provided (Used) by Investing Activities		113,817			137,343	
Net Increase (Decrease) In Cash and Cash Equivalent	s	(54,029)			(790,358)	
Cash and Cash Equivalents - Beginning		848,916			1,639,274	
Cash and Cash Equivalents - Ending	\$	794,887		\$	848,916	
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:						
Operating Income (Loss)	\$	(165,647)		\$	(644,423)	
Depreciation		181,724			181,724	
(Increase) Decrease in Assets and Increase (Decrease) in Liabilities:						
Due From Other Funds		1,744			6,975	
Taps Receivable		17,558			8,222	
Adjustment of Assessment Receivable		-			476,000	
Accounts Receivable		(1,379)			321	
Accrued Interest Payable		(7,378)			5,660	
Accounts Payable		1,253			(291)	
Net Cash Provided by Operating Activities	\$	27,875		\$	34,188	

## **ERIE TOWNSHIP**FIDUCIARY FUND -- STATEMENT OF NET ASSETS JUNE 30, 2008

Assets	 Pension Trust Fund		Fun (Prop	gency d Type perty Tax tion Fund)
Cash and Cash Equivalents Investments at Fair Value: Mutual Funds	\$ 292,0	- 44_	\$	81 <u>-</u>
Total Assets	292,0	44	\$	81
Liabilities Due to Others		<u>-</u>	\$	81
Total Liabilities				
Net Assets Held in Trust for Pension Benefits	\$ 292,0	44_		

### FIDUCIARY FUND STATEMENT OF CHANGES IN PLAN NET ASSETS FOR THE YEAR ENDED JUNE 30, 2008

	Pension Trust Fund
Additions:	
Contributions	
Employer	\$ 36,624
Plan Members	16,642
Total Contributions	53,266
Investment Income	
Net Appreciation (Depreciation) in	
Fair Value of Investments	(10,784)
Total Additions	42,482
Deductions:	
Participant Withdrawals	-
Administration Fees	3,146
Total Deductions	3,146
Net Change in Net Assets	39,336
, ter energe in recriterio	33,333
Net Assets - Beginning	252,708
	202,100
Net Assets - Ending	\$ 292,044

#### NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 - Summary of Significant Accounting Policies

NOTE 2 - Reconciliation of Government-Wide and Fund Financial Statements

NOTE 3 - Stewardship, Compliance and Accountability

NOTE 4 - Deposits and Investments

NOTE 5 - Receivables

NOTE 6 - Capital Assets

NOTE 7 - Interfund Receivables. Payables and Transfers

NOTE 8 - Leases

NOTE 9 - Long-term Debt

NOTE 10 - Restricted Assets

NOTE 11 - Risk Management

NOTE 12 - Other Post-Employment Benefits

NOTE 13 - Employee Retirement Plan

NOTE 14 - Pending Litigation

NOTE 15 - Deferred Compensation Plan

NOTE 16 - Monroe County Joint Powers Water Contracts (South County Water System)

#### NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Erie Township conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by Erie Township:

#### A - Reporting Entity

The Local Governmental Unit is governed by an elected five member board. The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Although blended component units are legal separate entities, in substance, they are part of the government's operations. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the government.

Erie Township has no component units.

#### B - Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities which rely to a significant extent on fees and charges for support. The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue. Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### C - Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

#### NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Property taxes, state-shared revenue, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered available only when cash is received by the government.

Erie Township property tax is levied on each December 1st on the taxable valuation of property (as defined by State statutes) located in Erie Township as of the preceding December 31st. Although Erie Township 2007 ad valorem tax is levied and collectible on December 1, 2007, it is Erie Township's policy to recognize revenue from the current tax levy in the current year when the proceeds of this levy are budgeted and made "available" for the financing of operations. "Available" means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period (60 days). The 2007 taxable valuation of Erie Township totaled \$135.8 million, on which ad valorem taxes levied consisted of .8046 mills for Erie Township operating purposes, .9403 mills for police protection, 1.1755 mills for fire equipment, raising \$109,157 for operating, \$127,569 for police protection, and \$159,482 for fire equipment. These amounts are recognized in the respective General and Special Revenue Fund financial statements as taxes receivable - current or as tax revenue.

The government reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Law Enforcement Fund accounts for all police protection expenses and related tax revenue.

The Public and Private Improvement Fund accounts for landfill revenues and block grant loans.

The government reports the following major proprietary funds:

The Water and Sewer Fund accounts for the tap-ins, special assessments, construction and related debt of the water distribution system and the sewage collection system.

Additionally, the government reports the following fund types:

The pension trust fund accounts for the activities of the township employees retirement system which accumulates resources for pension benefit payments to qualified employees.

Private-sector standards of accounting issued prior to December 1, 1989, are generally followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The government has elected not to follow private-sector standards issued after November 30, 1989 for its business type activities.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the government's water and sewer function and various other functions of the government. Eliminations of these charges would distort the direct costs and program revenues reported for the various functions concerned. Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

#### NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Proprietary funds distinguish operating revenue and expenses from non-operating items. Operating revenue and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of our proprietary funds relate to charges to customers for sales and services. The water and sewer fund also recognizes tap fees as operating revenue. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as non-operating revenue and expenses.

#### D. Assets, Liabilities, and Net Assets or Equity

<u>Bank Deposits and Investments</u> --Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

<u>Receivables and Payables</u> --In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown as net of allowance for uncollectible amounts. Property taxes are levied on each December 1st on the taxable valuation of property as of the preceding December 31st. Taxes are considered delinquent on March 1st of the following year, at which time penalties and interest are assessed.

<u>Inventories and Prepaid Items</u> --Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

<u>Restricted Assets</u> --Revenue bonds of the enterprise funds require amounts to be set aside for construction, debt service principal and interest, operations and maintenance, and a bond reserve. These amounts have been classified as restricted assets, as well as amounts on deposit at the county being held for the construction or debt service of Erie Township's water and sewer lines.

<u>Capital Assets</u> --Capital assets, which include property, plant, equipment, infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Interest incurred during the construction of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment is depreciated using the straight-line method over the following useful lives:

Buildings Improvements Other than Buildings Machinery and Equipment Water and Sewer Lines 40 years 20 years 3 to 15 years 30 to 60 years

#### NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Compensated Absences (Vacation and Sick Leave) -- It is the government's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. There is no liability for unpaid accumulated sick leave since the government does not have a policy to pay any amounts when employees separate from service with the government. All vacation pay is accrued when incurred in the government-wide, proprietary and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year-end.

Long-Term Obligations -- In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

Fund Equity--In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Comparative Data/Reclassifications -- Comparative total data for the prior year have been presented only for individual enterprise funds in the fund financial statements in order to provide an understanding of the changes in the financial position and operations of these funds. Also, certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

Use of Estimates -- Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

#### NOTE 2--RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets.

The governmental fund balance sheet includes a reconciliation between fund balance - total governmental funds and net assets - governmental activities as reported in the government-wide statement of net assets. One element of that reconciliation explains that "long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds". The details of this \$1,174,836 are as follows:

Bonds and notes payable	\$ 1,140,198
Accrued interest payable	21,800
Compensated absences	12,838
Net adjustment to reduce fund balance - total governmental funds	
to arrive at net assets - governmental activities	\$ 1,174,836

#### NOTE 2--RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (Continued)

<u>B</u> Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities.

The governmental fund statement of revenues, expenditures, and changes in fund balances includes a reconciliation between *net changes in fund balances - total governmental funds* and *changes in net assets of governmental activities* as reported in the government-wide statement of activities. One element of that reconciliation explains that "Governmental funds report capital outlays as expenditures; in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense". The details of this \$(102,589) are as follows:

Capital outlay Depreciation	\$ ——	154,055 (256,644)
	\$	(102,589)

Another element of that reconciliation states, "Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds." The details of this \$1,786 are as follows:

Compensated absences	\$ (4,172)
Accrued interest	 5,958
	\$ 1,786

#### NOTE 3--STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

<u>Budgetary Information</u>--Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general and special revenue funds. All annual appropriations lapse at fiscal year end. On or before the 1st day of April the Supervisor shall prepare and submit to the Township Board a recommended budget within the tax limit and other revenue sources of the Township covering the next fiscal year. A public hearing on the budget shall be held before its final adoption. On or before the end of the fiscal year, the Township Board shall adopt a budget for the ensuing fiscal year. The budget document presents information by fund, function, department and line items. The legal level of budgetary control adopted by the governing body is the department level. (i.e., The level at which expenditures may not legally exceed appropriations). The Supervisor is authorized to transfer budgeted amounts between line-items within an activity category; however, any revisions that alter the total expenditures of any activity must be approved by the Township Board.

Amounts encumbered for purchase orders, contracts, etc., are not tracked during the year. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.

<u>Excess of Expenditures Over Appropriations in Budgeted Funds--</u>During the year, Erie Township incurred expenditures in budgeted activities which were in excess of the amounts appropriated, as follows:

Budget Item	penditure	Budget propriation
General FundPublic SafetyErie Fire Department Public and Private Improvement FundMaintenance	\$ 108,565	\$ 107,775
	\$ 447,631	\$ 339,194

Fund Deficits -- The Local Governmental Unit has no accumulated fund balance/retained earning deficits.

#### **NOTE 4--DEPOSITS AND INVESTMENTS**

Michigan Compiled Laws, Section 129.91, authorizes the local governmental unit to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations which have an office in Michigan. The local unit is allowed to invest in bonds, securities and other direct obligations of the United States or any agency or instrumentality of the United States; United States government or federal agency obligations; repurchase agreements; bankers' acceptance of United States banks; commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

Erie Township's Board has designated two banks for the deposit of Local Unit funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs, but not the remainder of State statutory authority as listed above.

Erie Township's deposits and investment policy are in accordance with statutory authority.

At year-end, Erie Township's deposits and investments were reported in the basic financial statements in the following categories:

Primary Government	 Governmental Activities		usiness-Type Activities	Fiduciary Funds			Total	
Cash and Cash Equivalents Restricted Cash	\$ 2,219,651 19,818	\$	742,715 52,172	\$	81 -	\$	2,962,447 71,990	
Total	\$ 2,239,469	\$	794,887	\$	81	\$	3,034,437	
	Federal Depo	_	\$ 400,000					

#### Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Township evaluates each financial institution and assesses the risk level of each one, those with adequate risk levels are used for deposits. The Township has policy for this risk.

#### Custodial Credit Risk of Investments

Custodial credit risk is the risk that, in the event of the failure of the counterparty, the Township will not recover the value of its investments or collateral securities that are in the custody of an outside party. The Township has only investments in mutual funds in the amount of \$292,044 which are uninsured, unregistered and held by counterparties for the particular securities. The Township has no policy for this risk.

#### NOTE 4--DEPOSITS AND INVESTMENTS (Continued)

#### Interest Rate Risk

Interest rate risk is the risk that the value on investments will decrease as a result of a rise in interest rates. The Township has no policy for this risk. The Township has no policy with respect to investment maturities.

#### Credit Risk

Sate law limits investments in commercial paper to the top two ratings issued by a nationally recognized statistical rating organizations. The Township follows the state guidelines and has no investments in this category. The Township has no policy for this risk.

#### **NOTE 5--RECEIVABLES**

Receivables as of year-end for the government's individual major and nonmajor funds, and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Public and Private			Water and	
	Im	provement		sewer	 Total
Accounts	\$	-	\$	20,275	\$ 20,275
Special Assessments		1,050		1,262,760	1,263,810
Loans		57,019		-	57,019
Tap-Ins		-		48,779	48,779
Gross Receivables		58,069		1,331,814	 1,389,883
Less: Allowance for Uncollectibles					 
Net Receivables	\$	58,069	\$	1,331,814	\$ 1,389,883

Governmental funds report deferred revenue in connection with receivables for revenue that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received but not yet earned. At the end of the current fiscal year, the various components of deferred revenue are as follows:

·	Unavailat						
Loans and Grants	\$	57,019					
Special Assessments		1,050					
Total	\$	58,069					

### **NOTE 6--CAPITAL ASSETS**

Capital asset activity of the primary government for the current year was as follows:

		Beginning Balance		ncreases		Decreases		Ending Balance
Governmental Activities								
Capital Assets Not Being Depreciated:  Land	\$	124,685	\$		\$	_	\$	124,685
Construction in Progress	Ψ	549,757	Ψ	_	Ψ	(549,757)	Ψ	124,003
Constitution in Fragress	_	674,442				(549,757)		124,685
		<u> </u>				(8.0). (7.)		,,
Capital Assets Being Depreciated:								
Buildings		1,986,966		-		-		1,986,966
Improvements Other Than Buildings		169,754		19,500		-		189,254
Infrastructure		-		549,757				549,757
Machinery and Equipment		2,243,906		134,555				2,378,461
Subtotal		4,400,626		703,812		-		5,104,438
Less Accumulated Depreciation for:								
Buildings		565,668		49,674		_		615,342
Improvements Other Than Buildings		116,928		9,462		_		126,390
Infrastructure				27,488				27,488
Machinery and Equipment		961,394		170,020		-		1,131,414
Subtotal		1,643,990		256,644				1,900,634
Net Capital Assets Being Depreciated		2,756,636		447,168				3,203,804
Governmental Activities Capital Total	•	0.404.070	•	4.47.400	•	(5.40.757)	•	0.000.400
Capital AssetsNet of Depreciation	\$	3,431,078	\$	447,168	\$	(549,757)	\$	3,328,489
Business-Type Activities								
Capital Assets Being Depreciated:								
Lines and Connections	\$	6,392,830	\$	5,417	\$	-	\$	6,398,247
Less Accumulated Depreciation for:								
Lines and Connections		1,090,207		181,724				1,271,931
Net Canital Assets Bais a Banasistad		F 200 C02		(470.007)				E 400 040
Net Capital Assets Being Depreciated		5,302,623		(176,307)				5,126,316
Business-Type Activities Capital Total								
Capital AssetsNet of Depreciation	\$	5,302,623	\$	(176,307)	\$	-	\$	5,126,316
	==							<u> </u>
Depreciation expense was charged to programs	oi in	e primary gov	emm	ent as follows	S.			
Governmental Activities								
General Government			\$	66,412				
Public Safety			•	163,414				
Recreation and Culture				26,818				
Total Communicated Astronomy			Φ.	050.044				
Total Governmental Activities			\$	256,644				
Business-Type Activities								
Water and Sewer			\$	181,724				

#### NOTE 7--INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances is as follows:

Due To/From Other Funds

Receivable Fund	<u>Payable Fund</u>	 Amount
General	Law Enforcement	\$ 41,668
	Public and Private Improvement	14
Building	General	1,751
Water - Sewer	Public and Private Improvement	1,744
Total		\$ 45,177

Interfund Transfers

			Transfers Ir	7			
	Building espection	General			Total		
<u>Transfers Out</u> Public and Private Improvement	\$ 25,000	\$	477,609	-	\$	502,609	

#### **NOTE 8--LEASES**

Erie Township had no operating lease obligations at June 30, 2008.

#### **NOTE 9--LONG-TERM DEBT**

The government issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the government. County contractual agreements and installment purchase agreements are also general obligations of the government. Special assessment bonds provide for capital improvements that benefit specific properties, and will be repaid from amounts levied against those properties benefited from the construction. In the event that a deficiency exists because of unpaid or delinquent special assessments at the time a debt service payment is due, the government is obligated to provide resources to cover the deficiency until other resources (such as tax sale proceeds or a re-assessment of the district) are received. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service.

#### NOTE 9--LONG-TERM DEBT (Continued)

Bond and contractual obligation activity can be summarized as follows:

	Interest Rate	Principal Matures	Beginning Balance	g Additions (Reductions)		Ending Balance		 ue Within Ine Year
Governmental Activities:								
County Contractual Obligations:								
Road Bonds - 2005	4.50%	2017-18	\$ 985,950	\$	(70,425)	\$	915,525	\$ 70,425
Installment Purchase Agreements:								
Fire Vehicles	5.50%	2009-10	313,271		(98,822)		214,449	104,300
Police Vehicle	6.95%	2008-09	17,558		(8,479)		9,079	9,079
Police Radar Speed	6.95%	2008-09	 3,893		(2,748)		1,145	 1,145
Total Governmental Activities			\$ 1,320,672	\$	(180,474)	\$	1,140,198	\$ 184,949
Business-Type Activities:								
County Contractual Obligations:								
2001 Township Water Line	5.0-5.5%	2014-15	\$ 1,390,000	\$	(160,000)	\$	1,230,000	\$ 165,000
2002 Township Water Line	3.5-4.7%	2016-17	1,170,000		(105,000)		1,065,000	110,000
2006 Township Water Line	4.2-4.55%	2020-21	 780,000		(45,000)		735,000	 45,000
Total Business-Type Activities			\$ 3,340,000	\$	(310,000)	\$	3,030,000	\$ 320,000

Annual debt service requirements to maturity for the above obligations are as follows:

		Governmen	ctivities		Business-Type Activities				
Year Ending June 30,	F	<u>Principal</u>		Interest	est Principal			Interest	
2009 2010 2011 2012 2013 2014 and after	\$	184,949 180,574 93,900 93,900 93,900 492,975	\$	45,853 37,340 28,998 26,328 23,159 65,990	\$	320,000 320,000 335,000 340,000 350,000 1,365,000	\$	138,765 123,936 108,936 93,079 76,730 180,533	
Total	\$	1,140,198	\$	227,668	\$	3,030,000	\$	721,979	

#### NOTE 10--RESTRICTED ASSETS

The balances of the restricted asset accounts in the governmental funds are as follows:

Road Improvements \$ 19,818

The balances of the restricted asset accounts in the enterprise funds are as follows:

 Debt Retirement
 1,911

 Construction
 50,261

 \$ 52,172

#### NOTE 11--RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township purchases commercial insurance for all of these risks of loss. Settled claims have not exceeded this commercial coverage in any of the past three years. There were no significant reductions in insurance coverage from the prior year.

Erie Township

Notes to Financial Statements
June 30, 2008

#### **NOTE 11--RISK MANAGEMENT (Continued)**

The Michigan Townships Participating Plan operates as an insurance purchasing pool for local units of government in Michigan. The Plan purchases commercial insurance on behalf of its members at a lower cost than would be available on an individual basis.

#### NOTE 12--OTHER POST-EMPLOYMENT BENEFITS

The Township does not have a plan set up for post-employment benefits other than a pension plan.

#### **NOTE 13--EMPLOYEE RETIREMENT PLAN**

#### Defined Contribution Pension Plan

The Township provides pension benefits for all of its permanent employees through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus any investment earnings. The plan was established and may be amended by the Township Board.

Erie Township contributes eleven percent of base wages for each employee with the employee having an optional contribution of up to ten percent. An employee is fully vested after twenty-one months of service. An insurance company (Manulife Financial) administers the plan and the Township makes monthly contributions. The Township's total payroll for this year was \$539,471. The Township made the required contribution of \$36,624, on covered payroll of \$332,946. Employee contributions totaled \$16,642.

All full time employees participate in the plan.

#### Note 14 -- Pending Litigation

At present, there are no cases of litigation pending that would have a material effect on the financial statements.

#### NOTE 15--DEFERRED COMPENSATION PLAN

The Erie Township Board offers all Erie Township employees a deferred compensation plan created in accordance with the Internal Revenue Code, Section 457. The assets of the plans were held in trust, (custodial account or annuity contract) as described in IRC Section 457 (g) for the exclusive benefit of the participants (employees) and their beneficiaries. The custodian thereof holds the custodial account for the beneficiaries of this Section 457 plan, and the assets may not be diverted to any other use. The Administrators are agents of the employer for purposes of providing direction to the custodian of the custodial account from time to time for the investment of the funds held in the account, transfer of assets to or from the account and all other matters. In accordance with the provisions of GASB Statement 32, plan balances and activities are not reflected in Erie Township's financial statements.

#### Note 16 -- Monroe County Joint Powers Water Contracts (South County Water System)

Erie Township, in conjunction with three other communities, has entered into a contract with the Monroe County Drain Commission to provide a water supply and water mains for each of the communities. This is considered a joint venture without an equity interest.

Each community's liability is computed annually using assessed property valuation as a basis. Therefore, Erie Township's liability under this contract is presently undeterminable but, at this time, is estimated to be approximately 12.32% of the contract amount. The South County Water System currently makes all payments of principal and interest on these contracts, but the units of government will still be liable for principal should South County Water System not be able to meet the obligation.

#### Note 16 -- Monroe County Joint Powers Water Contracts (South County Water System) (Continued)

Summary financial information as of, and for the fiscal year ended December 31, 2007 is as follows:

	South County Water System	
Cash and Investments Other Assets Total Assets	\$ 8,017,633 24,630,649 32,648,282	
Total Liabilities	4,475,058	
Total Net Assets	\$ 28,173,224	
Total Revenue Total Expenses Net Change in Net Assets	\$ 4,930,221 3,655,255 \$ 1,274,966	
Current Portion of Long-Term Debt Long-Term Debt, Less Current Portion Total Debt	\$ 145,000 3,976,850 \$ 4,121,850	

Complete financial statements for this joint entity are in the 2007 Financial Statements of the Monroe County Drain Commission County Agency.



#### BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts			Actual		Variance with Final Budget - Positive		
	Original Final			Actual Amounts		Positive (Negative)		
		Crigiriai		, mai		inioanio		oganvoj
Beginning Fund Balance	\$	120,432	\$	120,432	\$	206,552	\$	86,120
Resources (Inflows)								
Taxes		111,750		111,750		112,235		485
Licenses and Permits		225,250		229,550		229,414		(136)
State Grants		333,161		333,161		333,442		281
Charges for Services		50,227		50,227		50,279		52
Fines & Forfeits		4,500		4,500		1,103		(3,397)
Interest		7,500		7,500		16,746		9,246
Other		23,975		19,675		50,060		30,385
Transfers from Other Funds		110,000		257,000		257,000		
Total Resources (Inflows)		866,363		1,013,363		1,050,279		36,916
Amounts Available for Appropriation		986,795		1,133,795		1,256,831		123,036
Charges to Appropriations (Outflows)								
General Government:								
Township Board		18,150		23,150		20,759		2,391
Supervisor		45,640		45,640		43,274		2,366
Elections		19,000		19,000		14,076		4,924
Audit		16,000		16,000		12,425		3,575
Assessing		48,050		48,050		45,135		2,915
Legal		24,000		24,000		14,924		9,076
Clerk		48,537		48,537		44,326		4,211
Board of Review		2,100		2,100		1,371		729
Treasurer		45,835		45,835		45,277		558
Building and Grounds		125,462		147,462		138,672		8,790
Cemeteries		8,825		8,825		6,644		2,181
Planning Commission		7,455		7,455		3,896		3,559
Board of Zoning Appeals		3,900		3,900		1,207		2,693
Storm Water Management		-		1,500		989		511
Other - Unclassified		110,711		109,211		72,721		36,490
Total General Government		523,665		550,665		465,696		84,969
Public Safety:								
Fire Department - Morin Pointe		88,500		93,500		86,316		7,184
Fire Department - Erie		82,775		107,775		108,565		(790)
Total Public Safety		171,275		201,275		194,881		6,394
Highways and Streets								
Maintenance		228,200		218,200		50,405		167,795
Culture and Recreation								
Recreation Commission		61,325		161,325		155,596		5,729
Library		2,330		2,330		867		1,463
Total Culture and Recreation		63,655		163,655		156,463		7,192
Transfers to Other Funds						<u>-</u>		
Total Charges to Appropriations		986,795		1,133,795		867,445		266,350
Budgetary Fund Balance June 30, 2008	\$	<u>-</u>	\$	<u>-</u>	\$	389,386	\$	389,386

#### BUDGETARY COMPARISON SCHEDULE LAW ENFORCEMENT FUND FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts				Actual		Variance with Final Budget - Positive	
	Origin	aı		Final	Amounts		(Negative)	
Beginning Fund Balance	\$ 20	,000	\$	20,000	\$	(1,121)	\$	(21,121)
Resources (Inflows)								
Taxes	127	,689		127,689		128,457		768
Federal Grants		-		-		1,288		1,288
Licenses and Fees	5	,200		5,200		5,032		(168)
Fines and Forfeits	125	5,000		125,000		73,433		(51,567)
Interest	1	,200		1,200		1,358		158
Other	8	,500		8,500		9,231		731
Transfers from Other Funds		,609		220,609		220,609		
Total Resources (Inflows)	378	3,198		488,198		439,408		(48,790)
Amounts Available for Appropriation	398	3,198_		508,198		438,287		(69,911)
Charges to Appropriations (Outflows)								
Public Safety:								
Wages						223,151		
Benefits						67,747		
Supplies						30,607		
Training						2,399		
Legal						31,620		
Other						46,589		
Capital						3,451		
Total Charges to Appropriations	398	3,198		508,198		405,564		102,634
Budgetary Fund Balance June 30, 2008	\$	<u>-</u>	\$		\$	32,723	\$	32,723

#### BUDGETARY COMPARISON SCHEDULE PUBLIC AND PRIVATE IMPROVEMENT FUND FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts Original Final		Actual Amounts	Variance with Final Budget - Positive (Negative)	
				(Freguerry	
Beginning Fund Balance	\$ 1,721,500	\$ 1,721,500	\$ 2,255,275	\$ 533,775	
Resources (Inflows)					
Licenses and Permits	300,000	300,000	403,792	103,792	
Interest	55,000	55,000	76,810	21,810	
Other	16,725	16,725	9,756	(6,969)	
Total Resources (Inflows)	371,725	371,725	490,358	118,633	
Amounts Available for Appropriation	2,093,225	2,093,225	2,745,633	652,408	
Charges to Appropriations (Outflows) General Government: Community Development Other - Unclassified			24 172		
Capital					
Total General Government	1,389,501	1,142,501	196	1,142,305	
Highways and Streets  Maintenance	339,194	339,194	447,631	(108,437)	
Debt Service Principal Interest and Fees			70,426 33,363		
	103,921	103,921	103,789	132	
Transfers to Other Funds	260,609	507,609	502,609	5,000	
Total Charges to Appropriations	2,093,225	2,093,225	1,054,225	1,039,000	
Budgetary Fund Balance June 30, 2008	\$ -	\$ -	\$ 1,691,408	\$ 1,691,408	



#### COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2008

_	Special Revenue					Total			
Assets		Building spection		Fire Equipment	Nonmajor Governmental Funds				
Cash and Cash Equivalents Investments	\$	19,946 -	\$	189,529	\$	209,475			
Due From Other Funds		1,751				1,751			
Total Assets	\$	21,697	\$	189,529	\$	211,226			
Liabilities and Fund Balance									
Liabilities: Accounts Payable	\$	1,694	\$	-	\$	1,694			
Total Liabilities		1,694				1,694			
Fund Balance: Unreserved		20,003		189,529		209,532			
Total Liabilities and Fund Balance	\$	21,697	\$	189,529	\$	211,226			

# COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

_	Special I	Total Nonmajor		
	Building Inspection			
Revenues:				
Taxes & Penalties	\$ -	\$ 160,200	\$ 160,200	
Licenses & Permits	33,721	-	33,721	
Interest	-	5,725	5,725	
Other	3,634		3,634	
Total Revenue	37,355	165,925	203,280	
Expenditures:				
Current				
Public Safety	73,900	-	73,900	
Debt Service:				
Principal	-	98,822	98,822	
Interest and Fiscal Charges		17,483	17,483	
Total Expenditures	73,900	116,305	190,205	
Excess of Revenue Over (Under)				
Expenditures	(36,545)	49,620	13,075	
ZAPONANAIOS	(00,010)			
Other Financing Sources (Uses):				
Operating Transfers In	25,000	-	25,000	
Operating Transfers Out	-			
Total Other Financing Sources (Uses)	25,000		25,000	
Excess of Revenue & Other Sources Over (Under) Expenditures &				
Other Uses	(11,545)	49,620	38,075	
Fund Balance - Beginning	31,548	139,909	171,457	
Fund Balance - Ending	\$ 20,003	\$ 189,529	\$ 209,532	



## McGuire & McDole Certified Public Accountants

L. Donavon McGuire, CPA Mark McDole, CPA 6588 Secor Road Lambertville, MI 48144 Tel 734-854-5044 Fax 734-854-2540

October 6, 2008

Erie Township 2065 Erie Road PO Box 187 Erie, MI 48133-0187

We have audited the financial statements of the Erie Township for the year ended June 30, 2008, and have issued our report thereon dated October 6, 2008. Professional standards require that we provide you with the following information related to our audit.

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

We performed the audit according to the planned scope and timing previously communicated to you in our meeting with management.

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Erie Township are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2008. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

The disclosures in the financial statements are neutral, consistent and clear.

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of the audit.

We have requested certain representations from management that are included in the management representation letter.

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all relevant facts. To our knowledge, there were no such consultations with other accountants.

We generally discuss a variety of matters, including the application of accounting principles, and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

In planning and performing our audit of the financial statements of Erie Township as of and for the year ended June 30, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered Erie Township's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency in controls that results in more than a remote likelihood that material misstatement of the financial statements will not be prevented or detected. We deem the following a material weakness.

<u>Financial Statements</u> --The Township does not maintain personnel or procedures to prepare financial statements required by generally accepted accounting principles in the United States of America including capital assets, accruals and disclosures.

The following comment does not constitute material weakness or significant deficiency.

<u>Excess Expenditures</u> – At year end the Township had expenditures in excess of adjusted budget amount. All expenditures should be within the amount appropriated. During the year expenditures were in excess of budget. All budget amendments must be made prior to the expenditure and all bills must be approved prior to payment.

This information is intended solely for the use of Erie Township Board and management of Erie Township and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

McGuire & McDole

Certified Public Accountants

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